



Details of Letter of Credit Established

Date: ____/____/20 ____

_____ Branch

We request you to establish/ amend/ cancel Import L/C on account of _____
Name of Trading/ Manufacturing firm

1.

- a. Name of the firm/ company (applicant): _____
 b. Name of firm's owner: _____
 c. Income Tax Registration No. _____
 d. Country of 'shipment _____
 e. Custom Point of Entry _____

2. a.) Name of Commodity b) Harmonic Code c.) Quantity d.) Total L/C Value (FCY)

In case of amendment or cancellation:

1. L/C No. _____
 2. Clauses to be amended:
 a.) _____
 b.) _____

Authorized Signature
Address:

For Bank's Use Only

1. Letter of Credit No.: _____ 2. Date of Opening : _____
 3. Date of Expiry : _____ 4. Value of L/C in FCY: _____
 5. Mode of Payment : Bank Balance Importer's FCY A/C
 6. Exchange Rate : _____ 7. Advising Bank : _____
 8. Terms of Payment: Sight Usance (Number of Days)

This is to certify that the letter of credit established/ amended/ cancelled as per the details above.

Authorized Signature
Bank's Stamp